



Minutes

Meeting:	TriMet Board of Directors Regular Board Meeting	Date:	April 25, 2018
		Time:	9:30 a.m.
Presiding:	Bruce Warner	Location:	World Trade Center, Bldg. 2 Plaza Conference Room 25 S.W. Salmon Portland, Oregon 97204
Board Members Present:	T. Allen Bethel Joe Esmonde Lori Irish Bauman Craig Prosser Linda Simmons Travis Stovall Bruce Warner	Board Members Absent:	

TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at trimet.org/meetings/board.

President Warner called the business meeting to order at 9:50 a.m.

1. BOARD REPORTS:

- A. **Transit Equity Advisory Committee (TEAC)** – Director Bethel reported that at the April 19th meeting, staff provided:
- An overview on TriMet’s business plan.
 - An update on the transition of paper tickets at retail outlets to Hop Fastpass cards. Paper tickets will still be available through community partners and some TVMs.
 - An overview of the draft charter for the Expanded TEAC Committee that will begin on May 17th. This will offer additional transparency, community involvement and better serve TriMet overall.
 - An update on the cross-agency efforts to successfully implement the Low-Income Fare Program this July.
 - An overview of the new job description for the Community Outreach position and asked TEAC members to spread the word about the opportunity.
- B. **Finance and Audit Committee Report** – Chair Craig Prosser reported that the Committee did not meet this month because the TSCC held their annual public hearing on TriMet’s budget this morning -- after staff responded to the Commissions questions, they voted unanimously to approve moving the budget forward.
- C. **Metro Policy Advisory Committee (MPAC)** – Craig Prosser reported that the Committee met on April 11, 2018, and heard from staff on:
- Regional housing measure and status on where that stands in the planning process.
 - Panel discussion on trends behind the regional population forecast, migration and demographic changes.

2. GENERAL MANAGER REPORT

- A. **March Ridership Results** -- General Manager Doug Kelsey reported that in March, TriMet provided over 8.3 million rides, which are down by about 2-1/2 percent over March of last year. Mr. Kelsey broke down the results by peak and frequent service, bus, MAX, and WES.

Director Stovall stated that it is his understanding that ridership is down nationally, and that TriMet's overall ridership has not decreased at the level of most agencies across the country. Director Stovall stated that as we look at the many reasons that ridership could be down, he wonders if TriMet is at capacity with the level of service we are currently providing. Director Stovall explained that when riding the Blue Line at peak times, the train is full and there is standing room only, and he feels this could be a deterrent to some riders.

Doug Kelsey responded that Director Stovall is correct, TriMet's decline of 1-3% is much lower compared to national trends of 15-20%. Mr. Kelsey stated that although we have capacity on selected routes, he agrees that expanding service is an important element to increase ridership -- HB 2017 will be instrumental in funding the much needed service across the region. Mr. Kelsey also noted that while we are going through a national decline, it is important to continue improving reliability and making improvements so people can count on transit and plan accordingly.

Director Stovall stated that while we have made many positive changes in the past years with no fare increases over the past six years, fare capping on Hop Fastpass, expanded transfer time to 2-1/2 hours, improved reliability, frequent service and many other investments to improve the rider experience, we have seen little improvement in ridership; however, it may be that these improvements have attributed to the lower decrease compared to the national trend.

Doug Kelsey agreed and commented that while we have made significant improvements in reliability, it takes time for riders that have left the system to come back. Although the results in the Attitude and Awareness survey show that many people feel safe on the system, there are still people who do not and there is still work to be done to increase the safety and security presence on the system. Mr. Kelsey added that Hop Fastpass is not only a convenient revenue collection tool, it is also a data tool that will allow us to understand where our riders are coming from and where they are going so we can realign and adjust routes accordingly. Increased safety and security and understanding true origin to destination are both part of our long-term structural strategy outlined in our business plan.

President Warner stated that he feels the survey results that we will hear about during the briefing this morning will provide insights, especially on the ride sourcing side. President Warner stated that he agrees about the importance of exploring life-style and travel patterns as a result of technology and understanding how we fit into that.

- B. **Quarterly Finance Report** – Chief Financial Officer Dee Brookshire shared the financial highlights from last quarter and responded to Board questions.

- C. **SW Corridor Update** – Doug Kelsey reported that the Southwest Corridor project is nearing an important milestone -- the publication of a Draft Environmental Impact Statement (DEIS). Mr. Kelsey explained that the DEIS is a decision-making tool required under federal law, that outlines how a particular project will affect the human environment and the people around it. Once published, it will be shared with the public for review and comment on the alternatives under consideration for light rail between Portland, Tualatin and Tigard. Leah Robbins, Director of the Southwest Corridor Project, shared the details of the project, including the initial route proposal, and the key decisions coming before the Board, including the adoption of a locally preferred alternative later this year and answered Board questions.
- D. **Low Income Fare Update** – John Gardner, director of Diversity and Transit Equity, provided a progress report and next steps on the rolling out of the low-income fare program scheduled to begin on July 1st of this year.
- E. **GM 100 Day Plan Deliverables** – Doug Kelsey shared with the Board the progress on his commitment to deliver better communication and coordination with the community and employees and provided a list of the accomplishments to date and responded to Board questions.
- F. **Employee Recognition** – Dan Blair, Director of Rail Equipment Maintenance, recognized Don Maywald, LRV Mechanic, and John Katona, Assistant Supervisor Rail, for consistently going above-and-beyond to keep TriMet operating at peak performance. Jean Cook, Assistant Manager of Bus Operations at Merlo Garage, and Lyle Pereria, Transportation Manager out of Merlo, recognized Operator David Enger for a commendation he received from the Tualatin Valley Rescue for going above-and-beyond the call of duty to assist a rider who experienced a medical emergency while on transit.

3. CONSENT AGENDA

Action: Director Stovall moved to approve the consent agenda items listed below; Director Simmons seconded the motion. The Board unanimously approved the motion.

Approval of Board Meeting Minutes for March 28, 2018

Resolution Directing that the Reading of all Ordinances be By Title Only

Resolution 18-04-33 Authorizing the Transfer of Appropriated Funds Within the FY2017-2018 General Fund Budget

4. RESOLUTIONS

Doug Kelsey and staff introduced the following resolutions and responded to Board questions.

Resolution 18-04-34 Authorizing a Modification to the Contract with Emerio Design, LLC for the Powell LIFT Relocation Project

Action: Director Esmonde moved approval of Resolution 18-04-34; Director Bauman seconded the motion. The Board unanimously approved the motion.

Resolution 18-04-35 Authorizing a Contract Modification with CH2M Hill for the eFare Technical Assistance Services

Action: Director Prosser moved approval of Resolution 18-04-35; Director Esmonde seconded the motion. Directors Prosser, Bauman, Stovall, Esmonde, Bethel and President Warner voted yes; Director Simmons abstained due to a potential conflict of interest -- the Board approved the motion.

5. ORDINANCE

Ordinance 350 of the Tri-County Metropolitan Transportation District of Oregon (TriMet) Adopting Service Changes, Updating Route Designations, and Amending TriMet Code Chapter 22 (Second Reading)

General Counsel Shelley Devine read Ordinance 350 by title only.

President Warner stated that the Board has seen the outreach that has been done to the potentially affected communities of the proposed changes and they have heard from community members through various commenting channels including last month's public hearing. The Board was briefed on the Equity Analysis at its March meeting where they indicated approval of its findings.

Since there was no further discussion on Ordinance 350, President Warner called for a motion and roll call vote.

Action: Director Stovall moved adoption of Ordinance 350; Director Simmons seconded the motion.

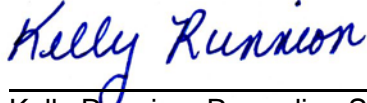
The following roll call vote resulted in the adoption of Ordinance 350:

T Allen Bethel.....	Yes
Joe Esmonde.....	Yes
Linda Simmons.....	Yes
Bruce Warner.....	Yes
Travis Stovall.....	Yes
Lori Irish Bauman.....	Yes
Craig Prosser.....	Yes

6. OTHER BUSINESS & ADJOURNMENT

Hearing no further business, President Warner adjourned the meeting at 11:30 a.m.

Respectfully submitted,



Kelly Runnion, Recording Secretary