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<b>Meeting:</b>	TriMet Board of Directors Regular Board Meeting	<b>Date:</b>	May 23, 2018
		<b>Time:</b>	9:00 a.m.
<b>Presiding:</b>	Bruce Warner	<b>Location:</b>	World Trade Center, Bldg. 2 Plaza Conference Room 25 S.W. Salmon Portland, Oregon 97204
<b>Board Members Present:</b>	T. Allen Bethel Joe Esmonde Lori Irish Bauman Craig Prosser Linda Simmons Travis Stovall Bruce Warner	<b>Board Members Absent:</b>	

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TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at [trimet.org/meetings/board](http://trimet.org/meetings/board).

President Warner called the business meeting to order at 9:27 a.m.

### 1. Board Reports:

- **Committee on Accessible Transportation (CAT)** – Lori Irish Bauman shared the highlights from the May 16, 2018 meeting and provided a copy to the Board (attached).
- **Transit Equity Advisory Committee (TEAC)** – T. Allen Bethel reported that as part of the GM deliverables, TriMet's Department of Diversity and Transit Equity convened the first expanded TEAC meeting that included a total of 14 community partners in attendance on May 17, 2108. The focus of the meeting centered around the role of TEAC, historical accomplishments, and the focus moving forward. Staff also presented:
  - Upcoming opportunities for partnering with Capital Projects
  - The upcoming Town Hall District Listening Sessions, and Budget Workshops
  - The upcoming Safety and Security Advisory Committee Meeting kicking off in June
  - Update on the progress towards launching TriMet's new Low-Income Fare Program
- **Finance & Audit Committee** – Chair Craig Prosser reported that the Committee met this morning and reviewed:
  - Alternative Fuels and Battery Electric Buses Cost Analysis
  - Senior Lien Bond Issues (Chair Prosser noted that TriMet is the only transit agency in the U.S. with a triple A bond rating.)
  - Methods and areas of focus on the upcoming Audit. Jim Lanzarotta and Keith Simovic from Moss Adams met with the Board separately to give them an opportunity to provide input on items of focus.

- **Resolutions Honoring Director T. Allen Bethel; Director Joe Esmonde; and Director Craig Prosser**

President Warner read the Resolutions honoring Directors T. Allen Bethel, Joe Esmonde and Craig Prosser. President Warner, Directors Stovall, Simmons, and Bauman shared their appreciation for the service of each of the Directors and thanked them for their commitment to TriMet and the region. A framed copy of the resolution was presented to Directors Bethel, Esmonde and Prosser, who each shared their appreciation for the opportunity to serve, for the contributions of the Board members, and to staff.

Action: Travis Stovall moved approval of Resolutions honoring Directors Bethel, Esmonde and Prosser; Linda Simmons seconded the motion. The Board unanimously approved the motion.

- **Resolution Honoring Ride Connection Executive Director Elaine Wells**

President Warner read the Resolution honoring Elaine Wells – a framed copy was presented to Ms. Wells. Board members expressed their appreciation for Ms. Wells service and her contribution to TriMet and the region. Ms. Wells conveyed her gratitude to TriMet and for their continued partnership in providing transportation to the region.

Action: Joe Esmonde moved approval of the resolution honoring Elaine Wells; Linda Simmons seconded the motion. The Board unanimously approved the motion.

## 2. General Manager Report

Doug Kelsey and staff provided the following reports and answered Board questions:

- **Ridership Results for April 2018** – Doug Kelsey
- **100 Day Deliverables Update** – Doug Kelsey
- **Security Annual Report** – Harry Saporta, Executive Director of Safety and Security and Commander Sara Westbrook

## 3. Consent Agenda

Action: Linda Simmons moved to approve the consent agenda items listed below; Lori Irish Bauman seconded the motion. The Board unanimously approved the motion.

Approval of Board Meeting Minutes for April 25, 2018

Resolution 18-05-36 Authorizing a Contract with Siemens Industry, Inc. – Mobility Division for Door Sensitive Edge Replacement on Type-2 and Type-3 LRVs

Resolution 18-05-37 Authorizing a Modification to a Contract with J.E. Dunn Construction Company for Construction Manager/General Contractor Services for the Powell Bus Garage Replacement Project

Resolution 18-05-38 Amending Resolution 17-10-76 to Incorporate TriMet's 2018 Debt Management Policy

#### 4. Resolutions

Doug Kelsey and staff introduced the following resolutions and responded to Board questions:

##### **Resolution 18-05-39 Adopting the Fiscal Year 2018-19 Annual Budget and Appropriating Funds**

Dee Brookshire, Chief Financial Officer, and Nancy Young-Oliver, Director of Budget and Grants, presented a PowerPoint outlining the details in the budget.

Action: Craig Prosser moved to approve Resolution 18-05-39; Travis Stovall seconded the motion. The Board unanimously approved the motion.

##### **Resolution 18-05-40 Authorizing Modification of the Streetcar Operating Agreement with the City of Portland**

Dan Caufield, Director of Operations, Planning and Development, and Dan Bower, Executive Director of Portland Streetcar, Inc. explained the details of the operating agreement and the revenue sharing.

Action: Travis Stovall moved to approve Resolution 18-05-40; Lori Irish Bauman seconded the motion. The Board unanimously approved the motion.

##### **Resolution 18-05-41 Authorizing a Contract Modification with Southwest Transit Partners (SWTP) for SW Corridor Transit Design Services**

Action: Joe Esmonde moved to approve Resolution 18-05-41; Craig Prosser seconded the motion. The Board unanimously approved the motion.

##### **Resolution 18-05-42 Authorizing a Contract with CH2M Hill, Inc. for Design Services for Regional Enhanced Transit Concepts**

Director Simmons declared a potential conflict of interest and noted that she will abstain from voting because her brother works for CH2MHill.

Action: Travis Stovall moved to approve Resolution 18-05-42; Joe Esmonde seconded the motion. Directors Prosser, Bauman, Stovall, Esmonde, Bethel and President Warner voted yes; Director Simmons abstained -- the Board approved the motion.

##### **Resolution 18-05-43 Authorizing a Contract with Stacy and Witbeck, Inc. for Gideon Overcrossing Construction Manager/General Contractor Services**

Director Esmonde asked if we were using American-made steel on this project. Steve Witter responded, yes, we are in compliance with our Buy-American policy.

Director Stovall expressed concern at the DBE percentage on the initial part of this project compared to previous projects. Steve Witter stated that staff checked into why the percentage was lower and explained that essentially this project is two elevators with a steel bridge in between and that due to the specialized components of the evaluator and structural steel, the project provides limited sub-contracting opportunities. Steve Witter noted that Director Stovall is correct, Stacy and Witbeck achieved 20% DBE participation in the Orange Line Project, so he is confident that they will continue looking for opportunities to increase DBE participation.

Director Stovall asked what the total cost of the project was.

Steve Witter responded that the portion of the project the Board is approving today is \$91,025, and the overall total cost estimate is \$9 million.

Director Esmonde asked if Stacy and Witbeck will have to hire workers from the Union Pacific as spotters for the work performed.

Steve Witter responded that work performed on the railway would be contracted out by Union Pacific – we would encourage Union Pacific to use certified firms.

Director Esmonde stated that he has worked on projects with the Railroads in the past and cautioned staff to expect delays and allow additional time.

Doug Kelsey stated that Union Pacific would have spotters onsite to oversee the work performed. Doug Kelsey noted that due to the limited profile of the location and multiple lines available, delays would be kept to a minimum.

Action: Joe Esmonde moved to approve Resolution 18-05-43; Linda Simmons seconded the motion. The Board unanimously approved the motion.

## 5. Other Business & Adjournment

Hearing no further business, President Warner adjourned the meeting at 11:21 a.m.

Respectfully submitted,



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Kelly Runnion, Recording Secretary