

Date: June 22, 2016

To: Board of Directors

From: Neil McFarlane *Neil McFarlane*

Subject: RESOLUTION 16-06-44 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A CONTRACT WITH RFI ELECTRONICS, INC. DBA REECE COMPLETE SECURITY SOLUTIONS FOR DESIGN, FURNISH, AND INSTALLATION SERVICES FOR THE CLOSED CIRCUIT TELEVISION (“CCTV”) INTRUSION DETECTION PROJECT

1. Purpose of Item

The purpose of this item is to request that the TriMet Board of Directors (“Board”) authorize the General Manager to execute a contract with RFI Electronics, Inc. DBA Reece Complete Security Solutions (“Reece”) for design, furnish, and installation services for the Closed Circuit Television (“CCTV”) Intrusion Detection Project (“Project”).

2. Type of Agenda Item

- Initial Contract
- Contract Modification
- Other _____

3. Reason for Board Action

Board approval is required for goods and services contracts obligating TriMet to pay in excess of \$500,000.

4. Type of Action:

- Resolution
- Ordinance 1st Reading
- Ordinance 2nd Reading
- Other _____

5. Background

At its February 2016 meeting, the Board approved Resolution 16-02-14, exempting the contract for Project design, furnish, and installation services from competitive low bidding, and authorizing vendor selection through use of a competitive Request for Proposals (“RFP”).

The RFP requested proposals for installation and testing of intrusion detection systems at TriMet facilities that are security sensitive, and where intrusions have been a recurring

problem. The scope of work under the Project includes improving the intrusion detection system at several locations.

TriMet received four proposals in response to this RFP. An Evaluation Committee (“EC”) comprised of staff from TriMet’s Capital Projects and Information Technology divisions was appointed to review the proposals. The EC evaluated the technical proposals based on the criteria set forth in the RFP, including Experience and Past Performance, Project Team, Work Plan, Minority/Women/Emerging Small Business (“M/W/ESB”) Subcontracting Plan, and Project Management. After evaluating the technical proposals and in accordance with the procedure set out in the RFP, the EC determined that two of the four proposers were not technically qualified to perform the work. Therefore, the EC scored the price proposals of only the two remaining proposers, Reece and SCANSYS CCTV, Inc. (“SCANSYS”). After completing the review, the scores were as follows:

Criteria	Possible Points	Reece	SCANSYS
Proposer Experience/Past Performance	25	20	15
Proposed Project Team	50	45	40
Work Plan/Project Approach	50	48	38
Contracting Plan and M/W/ESB Plan	15	13	8
Project Management	10	8	5
Subtotal	150	134	106
Total Price		\$1,041,000	\$1,488,851
Total Price Score	50	50	37
Total Score	200	184	143

Reeces’s proposed price is approximately 14 percent less than TriMet’s independent cost estimate of \$1,220,000. Accordingly, TriMet proposes to award a contract to Reece in the amount of \$1,041,000.

6. Procurement Process

The contract was procured through a competitive RFP process, as described above.

7. Diversity

Reece is a certified ESB firm in the State of Oregon. In its proposal, Reece indicated it intends to achieve nearly 100 percent M/W/ESB participation, through self-performance of approximately 95 percent of the Project work and subcontracting directional boring and high

voltage electrical work. For the subcontracted work, Reece will seek to provide subcontracting opportunities to certified M/W/ESB firms through its membership with the Oregon Association of Minority Entrepreneurs.

8. Financial/Budget Impact

The contract amount is included in the Capital Program budget for the Project.

9. Impact if Not Approved

TriMet could elect not to perform the Project. However, this option is not recommended due to the need to address recurring intrusion issues at TriMet facilities.

RESOLUTION 16-06-44

RESOLUTION OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A CONTRACT WITH RFI ELECTRONICS, INC. DBA REECE COMPLETE SECURITY SOLUTIONS FOR DESIGN, FURNISH, AND INSTALLATION SERVICES FOR THE CLOSED CIRCUIT TELEVISION (“CCTV”) INTRUSION DETECTION PROJECT

WHEREAS, TriMet has authority under ORS 267.200 to enter into a contract with RFI Electronics, Inc. DBA Reece Complete Security Solutions for design, furnish, and installation services for the CCTV Intrusion Detection Project (“Contract”); and

WHEREAS, the total amount of the Contract shall exceed \$500,000; and

WHEREAS, the TriMet Board of Directors (“Board”), by Resolution dated November 25, 2009, adopted a Statement of Policies requiring the Board to approve goods and services contracts obligating TriMet to pay in excess of \$500,000;

NOW, THEREFORE, BE IT RESOLVED:

1. That the Contract shall be in conformance with applicable laws.
2. That the General Manager or his designee is authorized to execute the Contract in an amount not to exceed \$1,041,000.

Dated: June 22, 2016

Attest:

Presiding Officer

Recording Secretary

Approved as to Legal Sufficiency:



Legal Department