

Public Records Requests

2016 Year in Review | 2017 Year Ahead

TriMet Board Update

June 28, 2017

Home : About : Transparency and Accountability

Transparency and Accountability Center



We created the Transparency and Accountability Center to give you an easy way to find information about TriMet's performance. You can [sign up to receive email updates](#) when new items are added.

Governance

Board of Directors, Leadership, Organization...

Policy/Planning

TIP, Title VI, Transit Equity, DBE...

Public Records & Forms

Request Form, Request Log...

Performance

Performance Dashboard, Ridership Statistics...

Audit Reports

Secretary of State Audit, Audit Reports...

Financial Information

Financial Statements, Budgets, Policies...

<https://trimet.org/publicrecords/recordsrequest.htm>

Records Request for Inspection of Public

Submit the form below to inspect or receive a copy of a TriMet record.

All requests must be authorized by TriMet's Legal Services Division. TriMet may request additional information or clarification from the requestor if necessary to expedite TriMet's response to the request.

Inspection of public records:

Public records are available for inspection weekdays, between the hours of 10 a.m. and 4 p.m., excluding observed holidays. No person examining records may remove them from TriMet or write on them, fold them, or otherwise alter their appearance.

Public records fees:

[View the list of fees TriMet is authorized to charge under public records law.](#)

I am interested in: *

- Inspecting a copy of the following TriMet records
- Obtaining a copy of the following TriMet records

Requested records *

Please identify the requested records as specifically as possible.

Public Records Request Log

[View recent public records requests or check the status of a request](#)

Download request form

If you prefer, you may download a PDF of the request form and submit it via email, postal mail or fax.



Public Records Request Form

PDF

Email

recordsrequest@trimet.org

Postal Mail

TriMet Legal Services Division
Attn: Kimberlee Akimoto
1800 SW 1st Avenue, Suite 300
Portland OR 97201

Fax

503-962-3095

Phone

503-962-6482

[Home](#) : [Business](#) : [Public Records](#) : [Log](#)

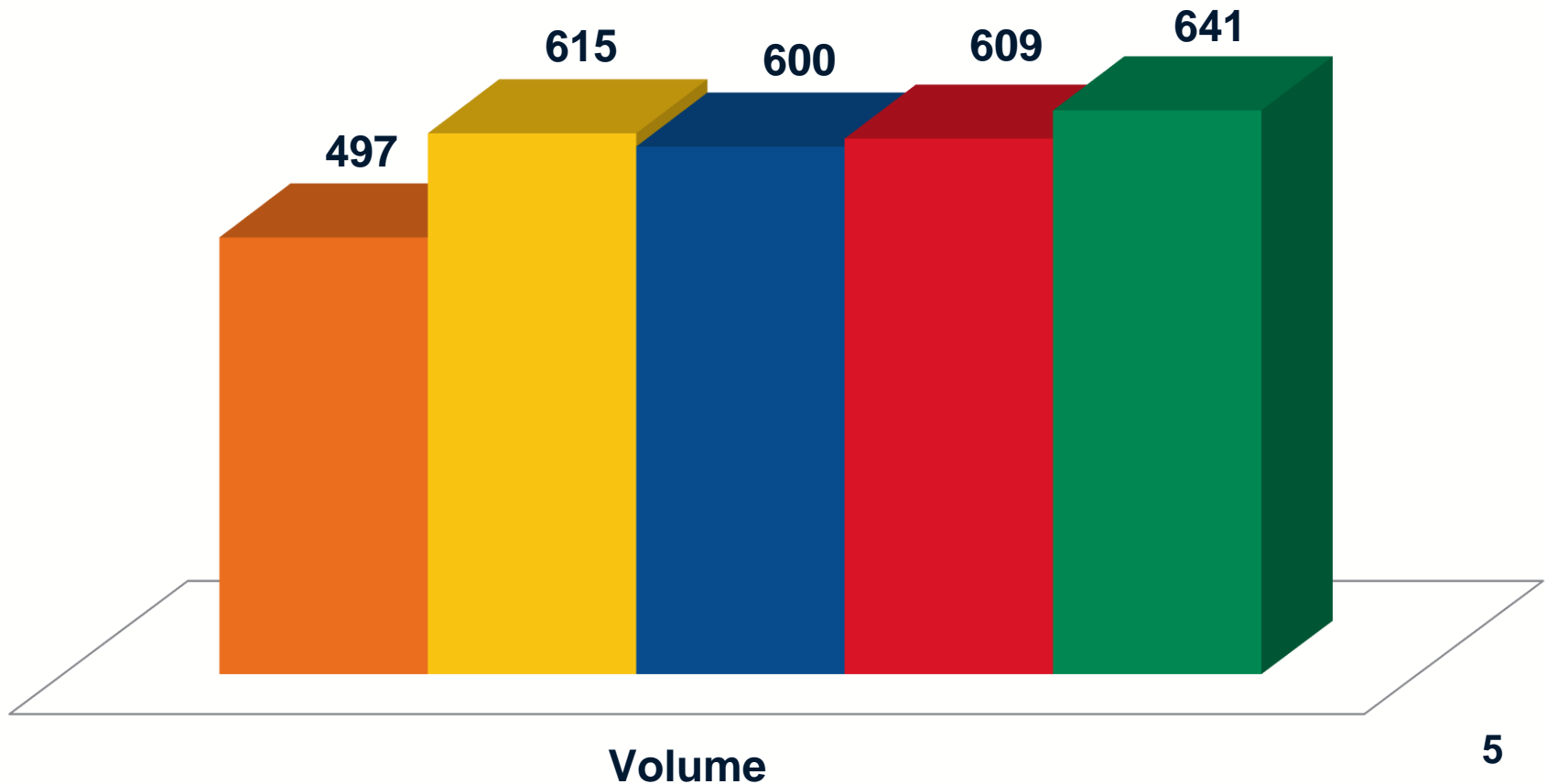
Public Records Request Log

Click on your name below to see the description of your request.

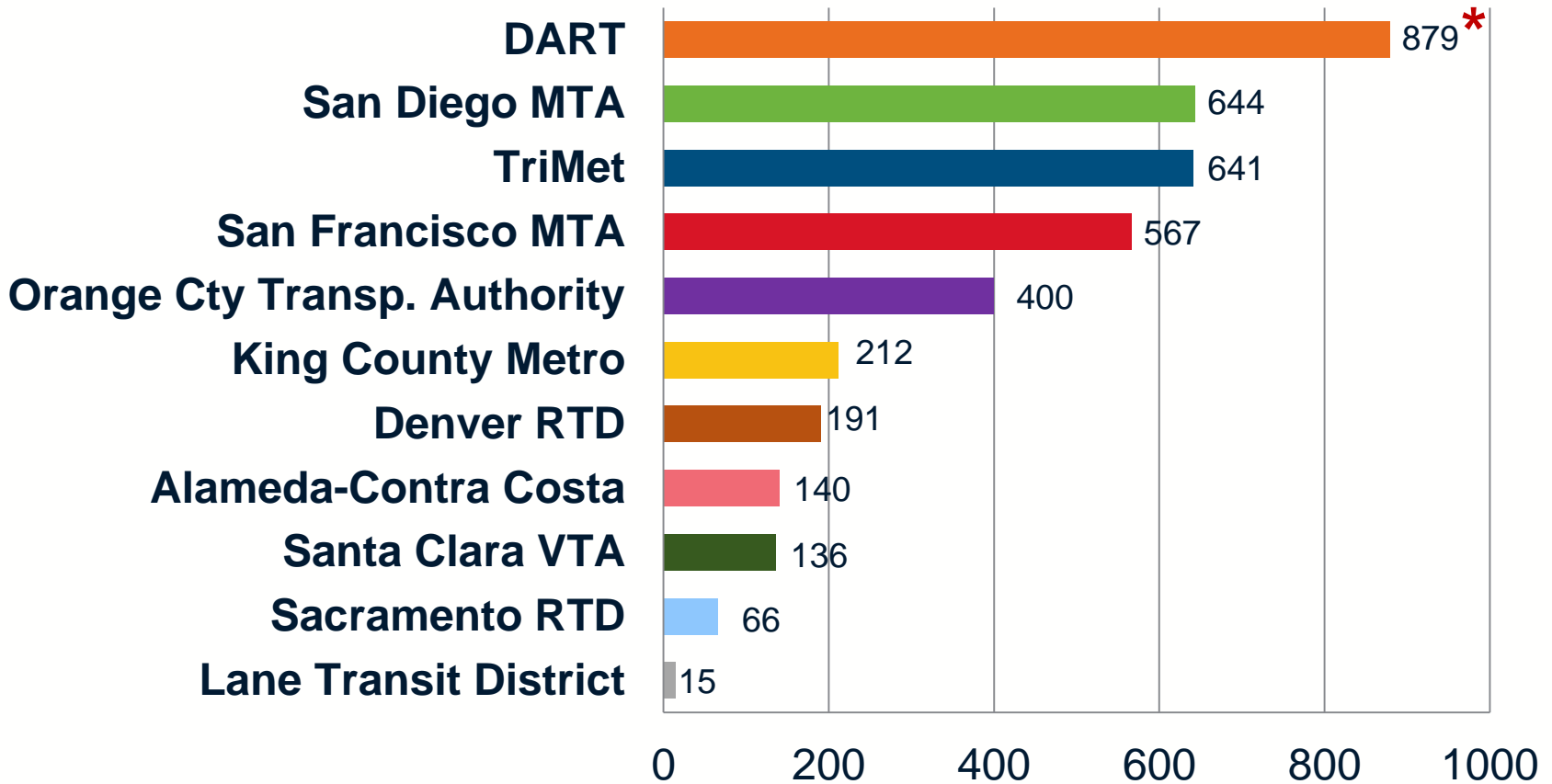
Date	Name	Company	Status
6/15/17	Kristi Gifford	Callahan Law Office	Seeking clarification of request
6/15/17	Kandra Kent	KPTV	Requesting / Reviewing Records
6/14/17	Michael Knudson	n/a	Requesting / Reviewing Records
6/13/17	R Fontes	n/a	Completed
6/13/17	Hala J. Gores	Attorney at Law	Requesting / Reviewing Records
6/13/17	Nick Budnick	Portland Tribune	No responsive records available
6/13/17	Paul Sturgis	n/a	Requester non-responsive or declined
6/13/17	Stan Pagano	Progressive Classic Insurance Company	Completed
6/12/17	Hala J. Gores	n/a	Requesting / Reviewing Records
6/12/17	Daniel DeNorch	Attorney at Law	Awaiting payment
6/12/17	Matthew Rizzo	Law Office of Matthew Rizzo LLC	Awaiting payment
6/12/17	David Richardson	PDX Law Group, P.C.	Requesting / Reviewing Records

Number of PRRs Received Per Year

2012 2013 2014 2015 2016

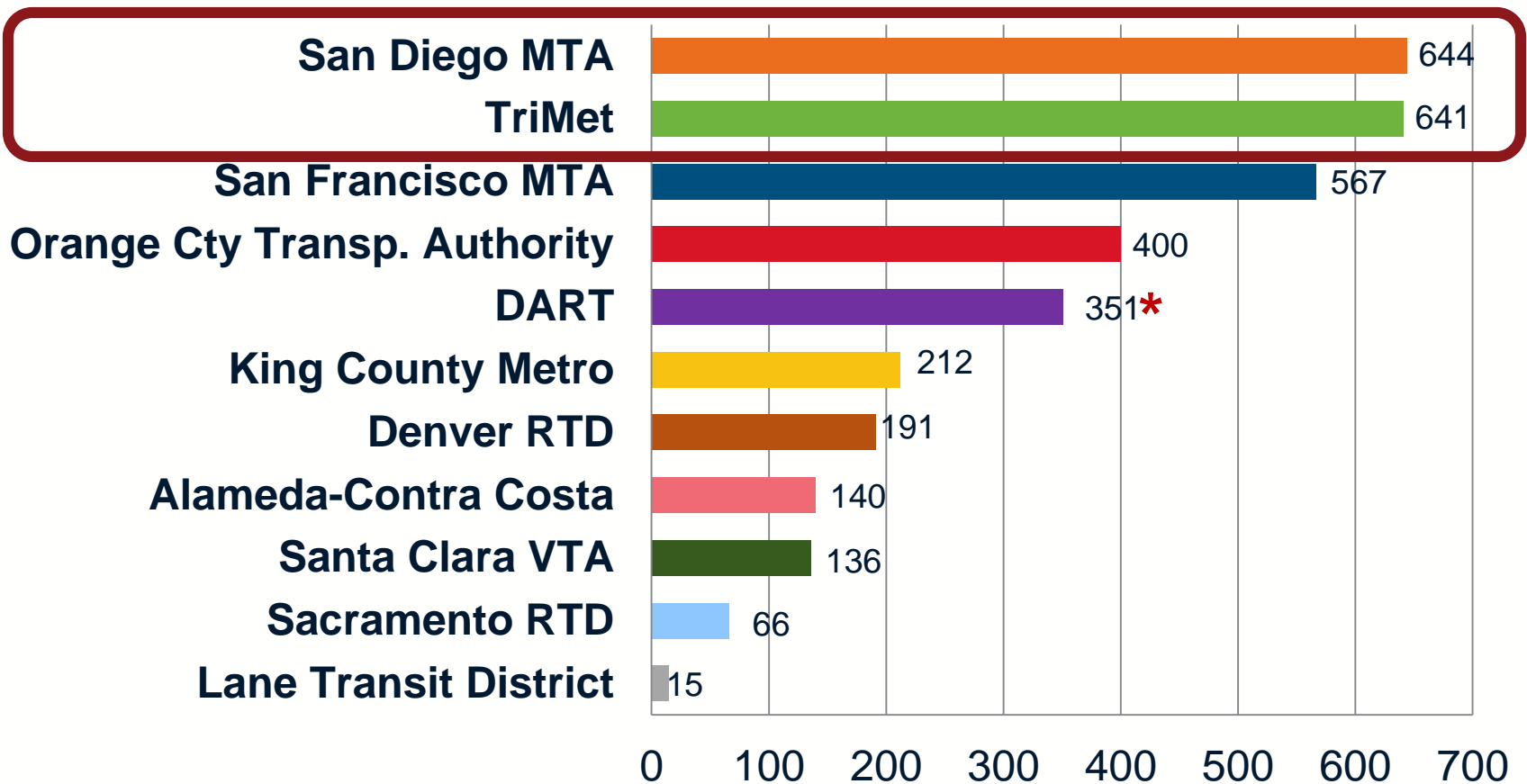


2016 PRR's (Transit Agencies)



* Includes 528 requests (60%) to DART Police.

2016 PRR's (Transit Agencies)

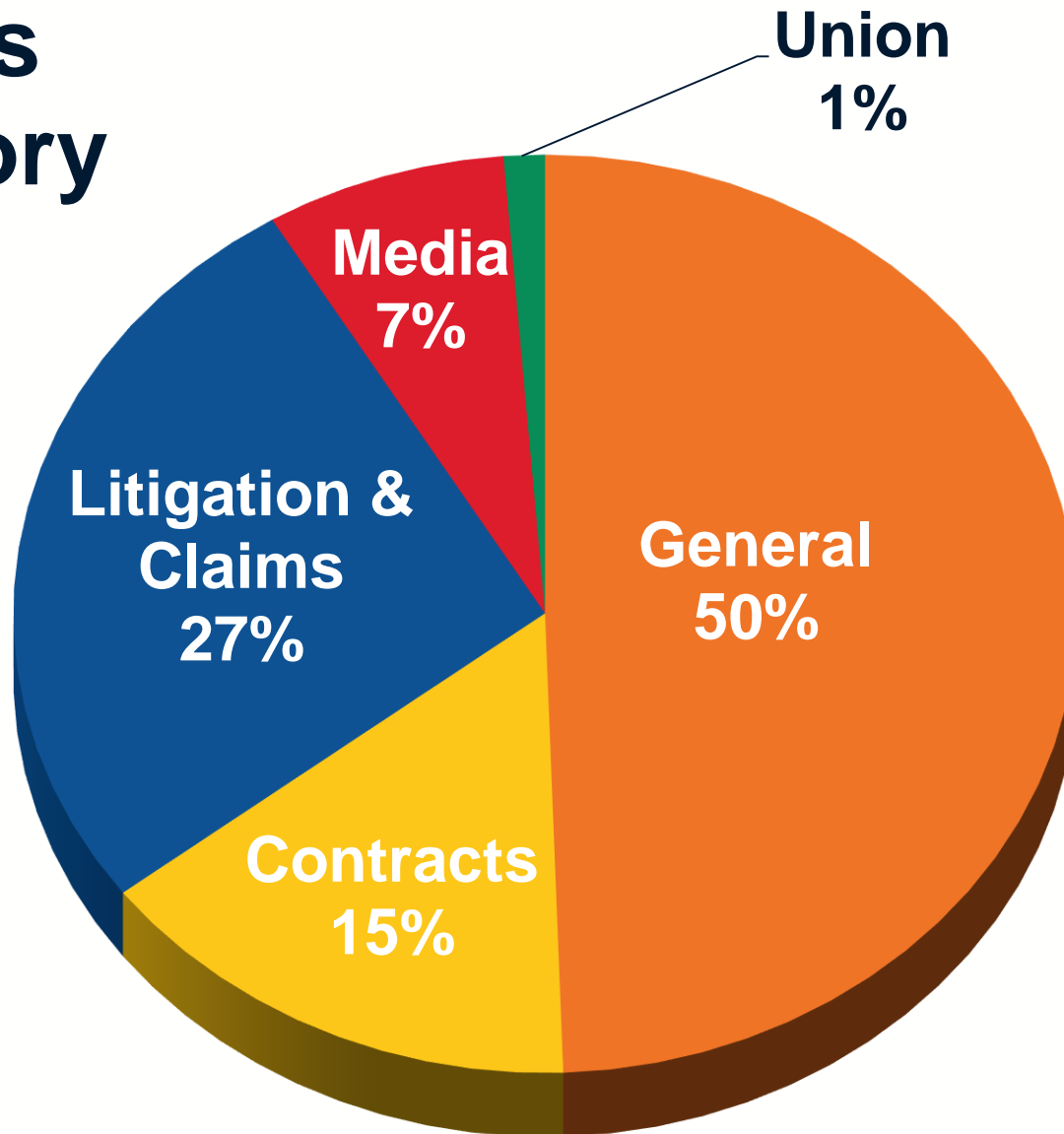


* Excludes 528 requests (60%) to DART Police.

2016 PRRs By Category

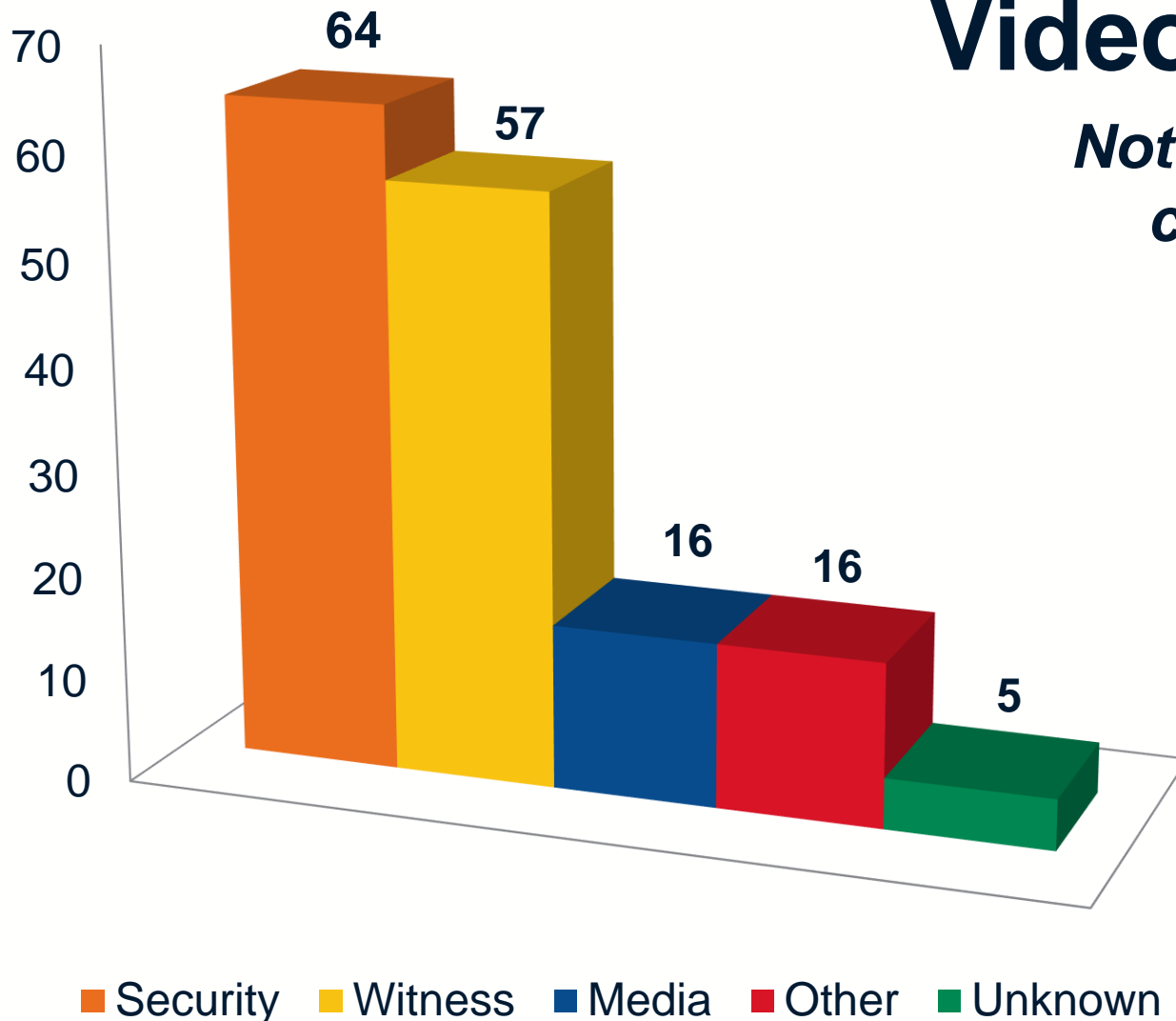
**Contracts:
Up 31%**

**Media:
Down 26%**



Video Requests

Not related to routine claims or litigation



- About 1 in 4 requests received in 2016 (24.6%)
- Increase in requests for “witness video”

LOST DOG

"Theo" Lost on Wednesday Afternoon **1-25-17**



Chihuahua mix – 8 lbs.
PLEASE CONTACT IF SEEN

503-621-7975

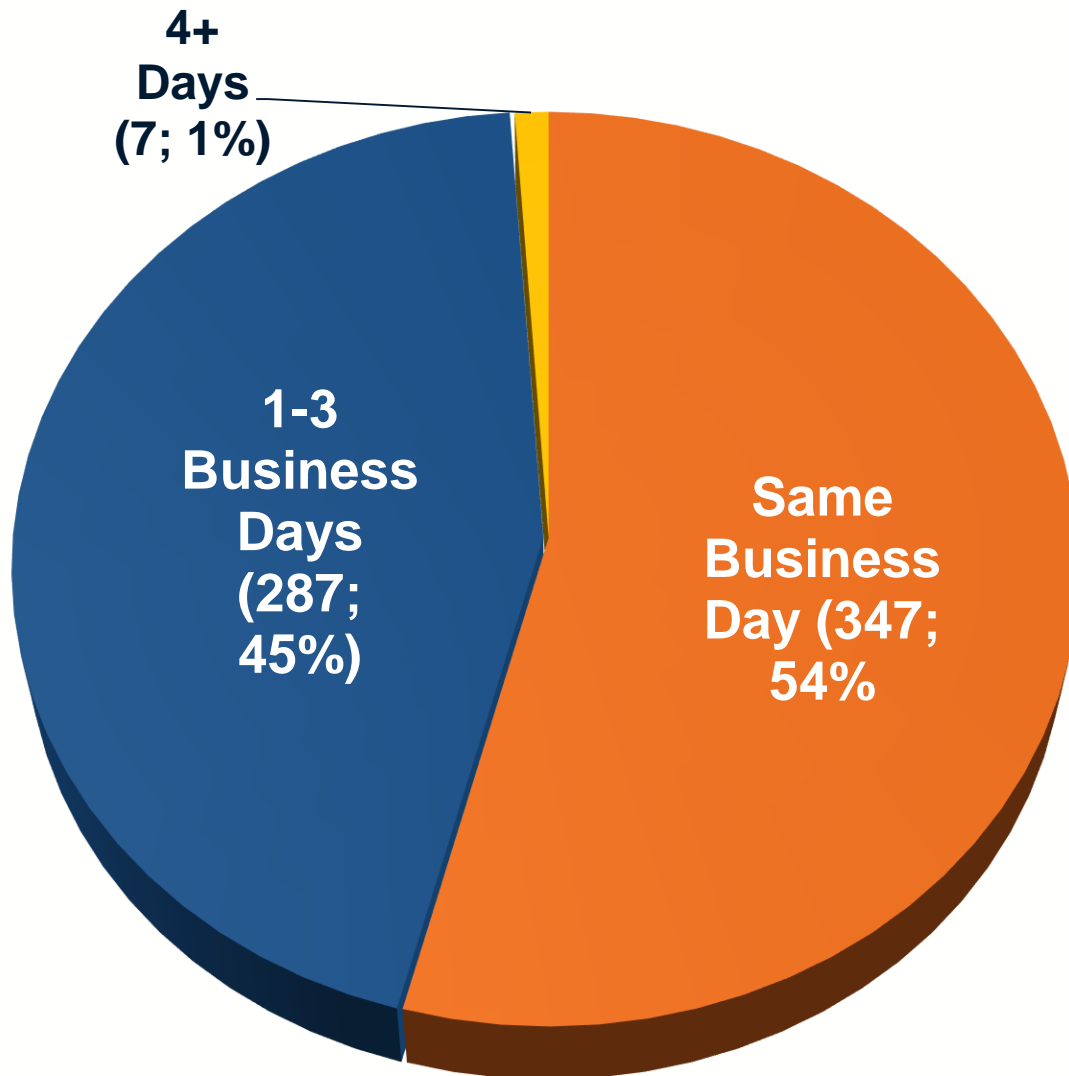
BringTheoHome@gmail.com

REWARD



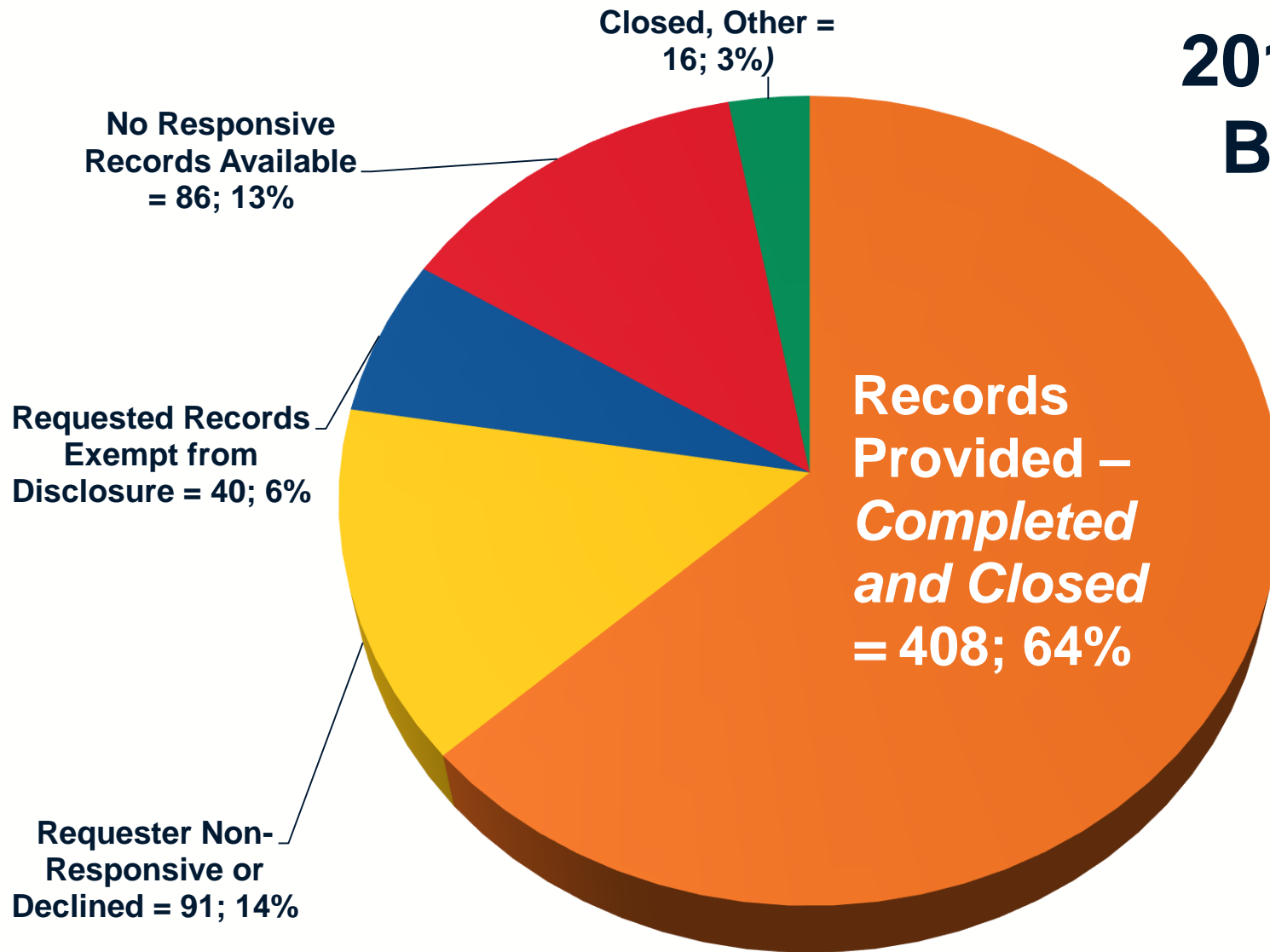
Not Theo

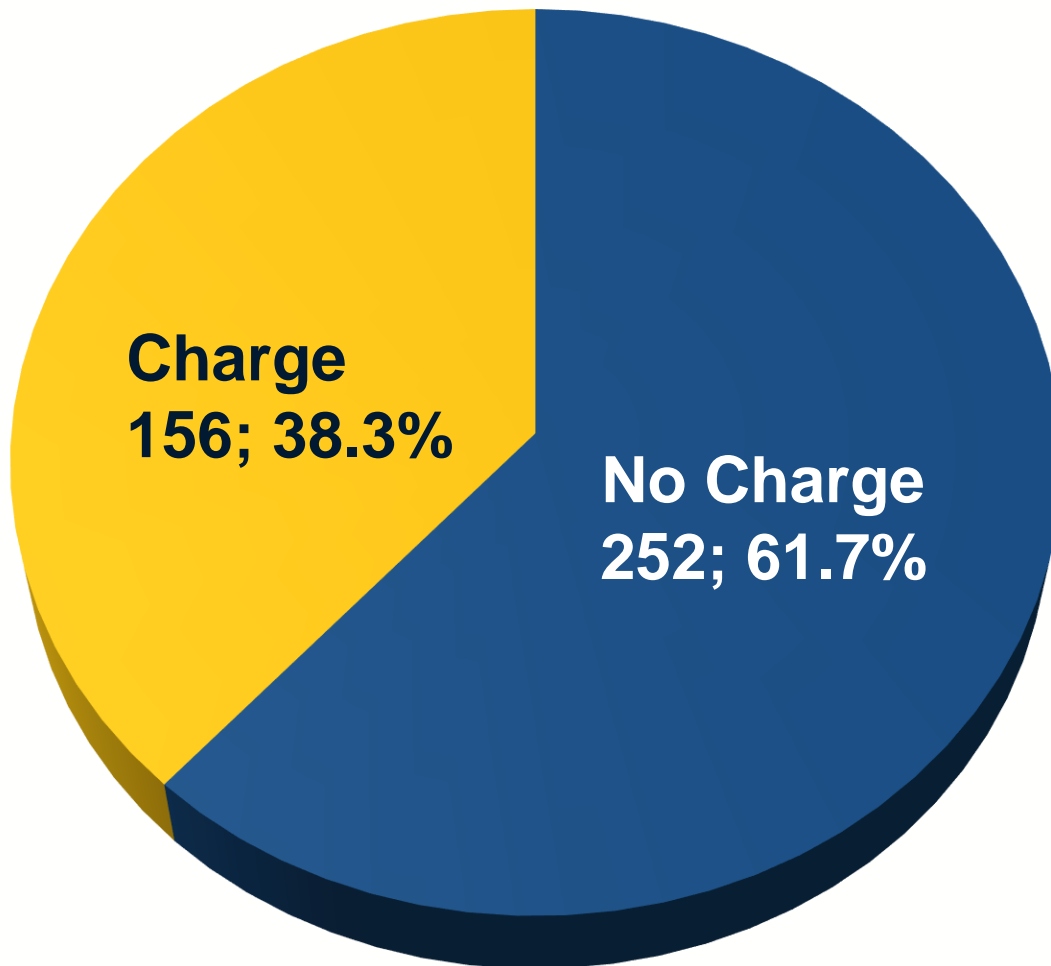
Acknowledgement of Requests in 2016



- “As soon as practicable and without unreasonable delay”
- PRRs Acknowledged within 3 business days = 99%

2016 PRRs By Status





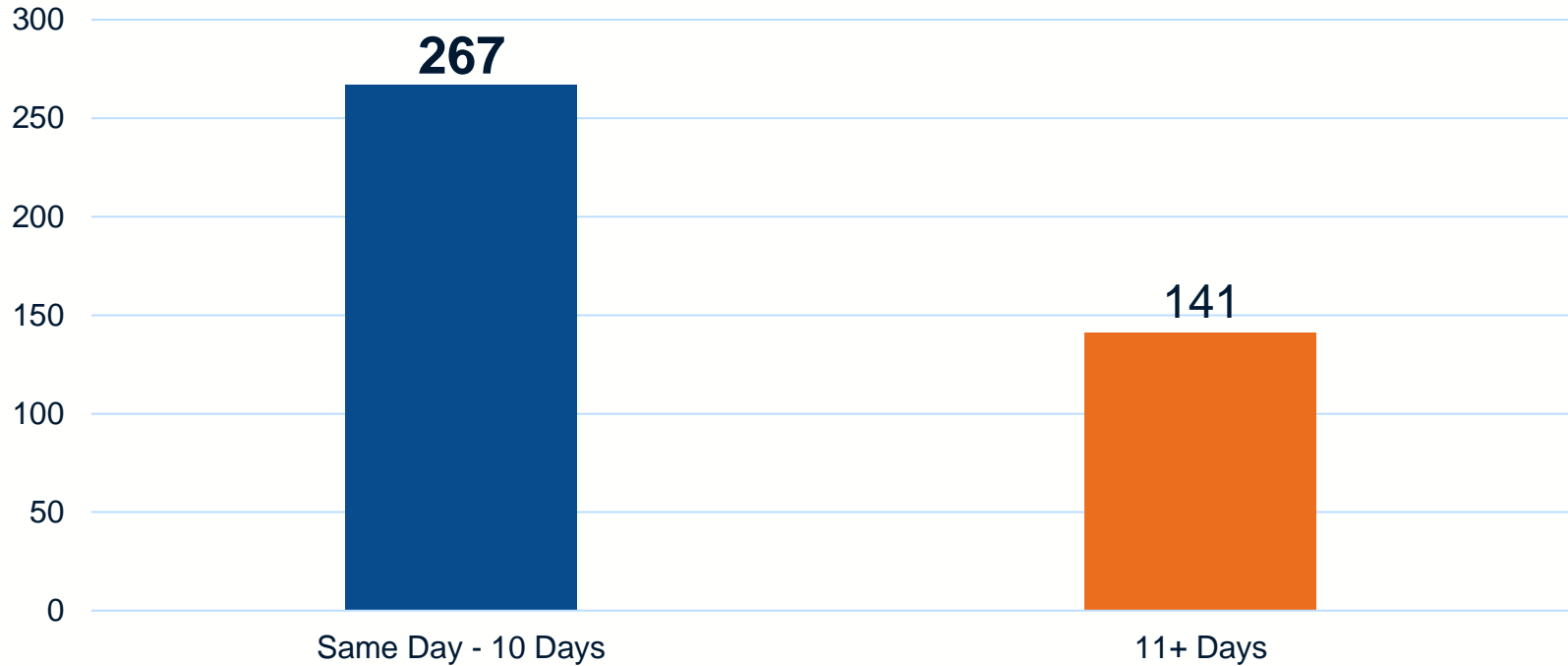
Fees

- “Actual Cost” may be recovered
- Automatic fee waiver implemented in September 2012
- Over 60% of completed requests provided free of charge in 2016 *(up nearly 8% from 2015)*

Records Provided (Completed and Closed)

Records Provided in 2016

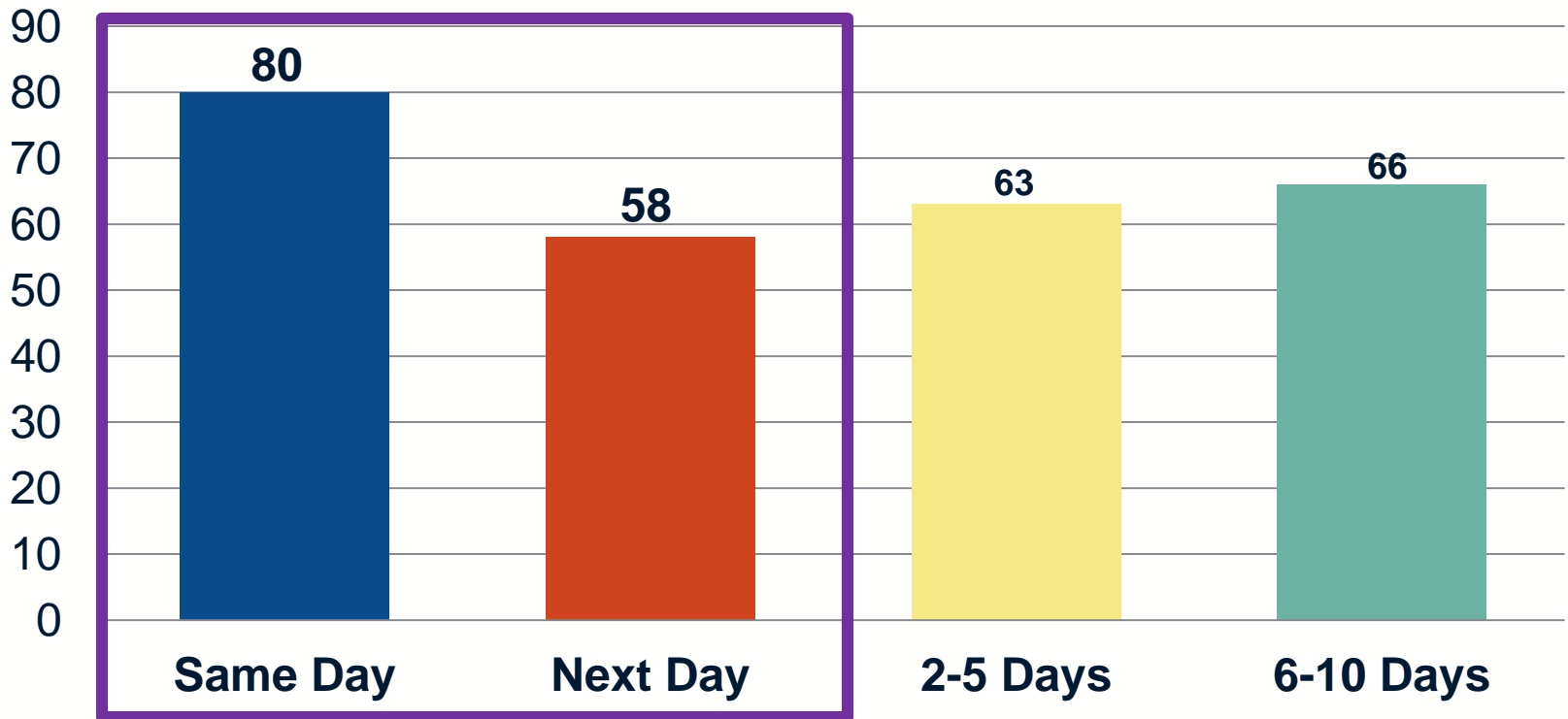
(By Number of Business Days)



Total Completed Requests: 408

Records Provided Within 10 Business Days in 2016

(By Number of Business Days)



Total Completed Requests: 408

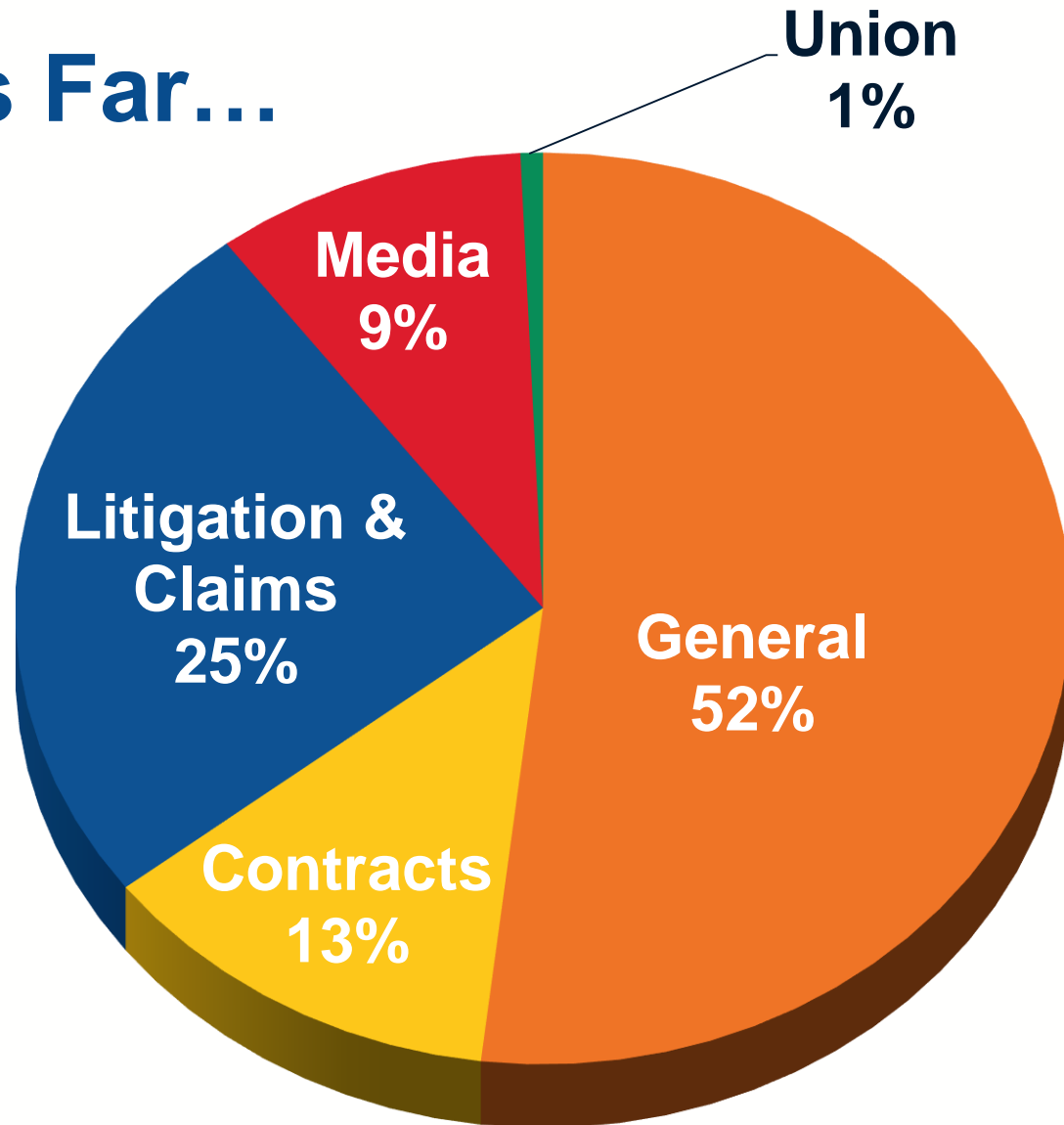
Delays

- Complex requests
- Vague requests
- Payment delays
- Requester non-responsive
- Timing issues
- Internal delays

e.g. “I need to know my card and banking details.”

2017 Thus Far... Total: 293

*January 1 –
May 31, 2017*



2017 Thus Far...

January 1 – May 31, 2017

Video Requests

Not related to routine claims or litigation

1 in 5

60 / 20.5%

Automatic Fee Waiver

109 out of 167 completed requests provided free of charge

65%

In Conclusion...



Michael Andersen @andersem · 10 Aug 2016

The public record request experience of my last 18 hours has been my most pleasant & prompt in 15 years of reporting. Great work @trimet.



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Questions?

PUBLIC RECORDS REQUESTS:

Ph: 503-962-6482 | Fax: 503-962-3095

recordsrequest@trimet.org

<https://trimet.org/publicrecords/recordsrequest.htm>

