Public Records Requests

2016 Year in Review | 2017 Year Ahead

TriMet Board Update
June 28, 2017
We created the Transparency and Accountability Center to give you an easy way to find information about TriMet’s performance. You can sign up to receive email updates when new items are added.
Records Request for Inspection of Public

Submit the form below to inspect or receive a copy of a TriMet record.

All requests must be authorized by TriMet’s Legal Services Division. TriMet may request additional information or clarification from the requestor if necessary to expedite TriMet’s response to the request.

Inspection of public records:
Public records are available for inspection weekdays, between the hours of 10 a.m. and 4 p.m., excluding observed holidays. No person examining records may remove them from TriMet or write on them, fold them, or otherwise alter their appearance.

Public records fees:
View the list of fees TriMet is authorized to charge under public records law.

I am interested in: *
- Inspecting a copy of the following TriMet records
- Obtaining a copy of the following TriMet records

Requested records *

Please identify the requested records as specifically as possible.

Download request form
If you prefer, you may download a PDF of the request form and submit it via email, postal mail or fax.

Email
recordsrequest@trimet.org

Postal Mail
TriMet Legal Services Division
Attn: Kimberlee Akimoto
1800 SW 1st Avenue, Suite 300
Portland OR 97201

Fax
503-962-3095

Phone
503-962-6482
Click on your name below to see the description of your request.

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Company</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/15/17</td>
<td>Kristi Gifford</td>
<td>Callahan Law Office</td>
<td>Seeking clarification of request</td>
</tr>
<tr>
<td>6/15/17</td>
<td>Kandra Kent</td>
<td>KPTV</td>
<td>Requesting / Reviewing Records</td>
</tr>
<tr>
<td>6/14/17</td>
<td>Michael Knudson</td>
<td>n/a</td>
<td>Requesting / Reviewing Records</td>
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<tr>
<td>6/13/17</td>
<td>R Fontes</td>
<td>n/a</td>
<td>Completed</td>
</tr>
<tr>
<td>6/13/17</td>
<td>Hala J. Gores</td>
<td>Attorney at Law</td>
<td>Requesting / Reviewing Records</td>
</tr>
<tr>
<td>6/13/17</td>
<td>Nick Budnick</td>
<td>Portland Tribune</td>
<td>No responsive records available</td>
</tr>
<tr>
<td>6/13/17</td>
<td>Paul Sturgis</td>
<td>n/a</td>
<td>Requester non-responsive or declined</td>
</tr>
<tr>
<td>6/13/17</td>
<td>Stan Pagano</td>
<td>Progressive Classic Insurance Company</td>
<td>Completed</td>
</tr>
<tr>
<td>6/12/17</td>
<td>Hala J. Gores</td>
<td>n/a</td>
<td>Requesting / Reviewing Records</td>
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<tr>
<td>6/12/17</td>
<td>Daniel DeNorch</td>
<td>Attorney at Law</td>
<td>Awaiting payment</td>
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<tr>
<td>6/12/17</td>
<td>Matthew Rizzo</td>
<td>Law Office of Matthew Rizzo LLC</td>
<td>Awaiting payment</td>
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<tr>
<td>6/12/17</td>
<td>David Richardson</td>
<td>PDX Law Group, P.C.</td>
<td>Requesting / Reviewing Records</td>
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</table>
Number of PRRs Received Per Year

<table>
<thead>
<tr>
<th>Year</th>
<th>Volume</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012</td>
<td>497</td>
</tr>
<tr>
<td>2013</td>
<td>615</td>
</tr>
<tr>
<td>2014</td>
<td>600</td>
</tr>
<tr>
<td>2015</td>
<td>609</td>
</tr>
<tr>
<td>2016</td>
<td>641</td>
</tr>
</tbody>
</table>

2012: 5.25% Up
2016 PRR’s (Transit Agencies)

- **DART**: 879*
- **San Diego MTA**: 644
- **TriMet**: 641
- **San Francisco MTA**: 567
- **Orange Cty Transp. Authority**: 400
- **King County Metro**: 212
- **Denver RTD**: 191
- **Alameda-Contra Costa**: 140
- **Santa Clara VTA**: 136
- **Sacramento RTD**: 66
- **Lane Transit District**: 15

*Includes 528 requests (60%) to DART Police.*
2016 PRR’s (Transit Agencies)

- San Diego MTA: 644
- TriMet: 641
- San Francisco MTA: 567
- Orange Cty Transp. Authority: 400
- DART: 351*
- King County Metro: 212
- Denver RTD: 191
- Alameda-Contra Costa: 140
- Santa Clara VTA: 136
- Sacramento RTD: 66
- Lane Transit District: 15

* Excludes 528 requests (60%) to DART Police.
2016 PRRs By Category

- General: 50%
- Contracts: 15%
- Litigation & Claims: 27%
- Media: 7%
- Union: 1%

Contracts: Up 31%
Media: Down 26%
Video Requests

Not related to routine claims or litigation

- About 1 in 4 requests received in 2016 (24.6%)
- Increase in requests for “witness video”
*LOST DOG*

“Theo” Lost on Wednesday Afternoon 1-25-17

Chihuahua mix – 8 lbs.
PLEASE CONTACT IF SEEN

503-621-7975
BringTheoHome@gmail.com

REWARD

Not Theo
Acknowledgement of Requests in 2016

- “As soon as practicable and without unreasonable delay”

- PRRs Acknowledged within 3 business days = 99%
Records Provided – Completed and Closed = 408; 64%

No Responsive Records Available = 86; 13%

Requested Records Exempt from Disclosure = 40; 6%

Requester Non-Responsive or Declined = 91; 14%

Closed, Other = 16; 3%
Records Provided (Completed and Closed)

- **Charge**: 156; 38.3%
- **No Charge**: 252; 61.7%

**Fees**

- “Actual Cost” may be recovered
- Automatic fee waiver implemented in September 2012
- Over 60% of completed requests provided free of charge in 2016 (up nearly 8% from 2015)
Records Provided in 2016
(By Number of Business Days)

Total Completed Requests: 408
Records Provided Within 10 Business Days in 2016
(By Number of Business Days)

Total Completed Requests: 408
Delays

- Complex requests
- Vague requests
- Payment delays
- Requester non-responsive
- Timing issues
- Internal delays

E.g. “I need to know my card and banking details.”
2017 Thus Far…
Total: 293

January 1 – May 31, 2017

- General: 52%
- Contracts: 13%
- Litigation & Claims: 25%
- Media: 9%
- Union: 1%

Total: 293
2017 Thus Far…

January 1 – May 31, 2017

Video Requests

Not related to routine claims or litigation

1 in 5

60 / 20.5%

Automatic Fee Waiver

109 out of 167 completed requests provided free of charge

65%
In Conclusion…

Michael Andersen @andersem · 10 Aug 2016

The public record request experience of my last 18 hours has been my most pleasant & prompt in 15 years of reporting. Great work @trimet.
Questions?

PUBLIC RECORDS REQUESTS:
Ph: 503-962-6482 | Fax: 503-962-3095
recordsrequest@trimet.org
https://trimet.org/publicrecords/recordsrequest.htm